

Secret Ballot Election & Referendum Warrant

Saturday, August 29, 2020

To: _____ Constable or Resident of Edgecomb, GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Edgecomb, in Lincoln County, qualified to vote in Town affairs, to meet at the Edgecomb Town Hall, 16 Town Hall Road, in said Town, on Saturday, the 29th day of August 2020 between 10 o'clock in the forenoon to 4 o'clock in the afternoon, there and then to act on Articles 1 through 66, all of said articles being set forth below, to wit:

ARTICLE 1. To choose a Moderator to preside at said meeting.

ARTICLE 2. To elect the following Town Officials by secret ballot: One Selectman, Assessor of Taxes and Overseer of the Poor (3 years), One Treasurer (1 year), One Tax Collector (1 year), One Town Clerk (1 year), One Member of the School Committee (3 years), One Road Commissioner (1 year), one Member of the Planning Board (3 years).

GENERAL GOVERNMENT

ARTICLE 3. Shall the Town vote to set the limit on receipt of taxes as of October 31, 2020, with an interest rate of 7% starting on November 1, 2020.

Select Board Recommends

ARTICLE 4. Shall the Town vote to set the limit on interest of 4.0% on refunds of taxes.

Select Board Recommends

ARTICLE 5. Shall the Town authorize the Selectmen to carry over or transfer to surplus any account balances at the end of the fiscal year.

Select Board Recommends

ARTICLE 6. Shall the Town authorize the Selectmen on behalf of the Town to sell or dispose of any real estate acquired by the Town for non-payment of taxes as they deem advisable, and to execute quit-claim deeds for such payment.

Select Board Recommends

ARTICLE 7. Shall the Town vote to authorize the Municipal Officers to dispose of Town owned personal property with a value of \$1,500.00 or less in their judgement, under such terms and conditions as they deem advisable.

Select Board Recommends

ARTICLE 8. Shall the town vote to authorize the Select Board, on behalf of the town, to apply for and accept state and federal grants and grants from non-profit organizations, donations and other revenue on behalf of the town for municipal purposes, including when necessary the authority to sign grants, contracts, documents or other paperwork and accept the conditions that accompany grant funds, so long as those conditions do not require the expenditure of matching funds by the town in excess of approved budgets, and to appropriate and expend grant funds or such other donations and other revenues for authorized purposes, as the Selectboard deems in the best interest of the town.

Select Board Recommends

ARTICLE 9. Shall the Town vote to accept an ASK grant of \$2,000 for signage in 2018/2019 fiscal year.

Select Board Recommends

ARTICLE 10. Shall the Town vote to appropriate the overlay to pay tax abatements and applicable interest granted during the 2020-2021 fiscal year.

Select Board Recommends

ARTICLE 11. Shall the Town vote to raise and appropriate the sum of \$89,278 for general government and town expenses.

Select Board Recommends

ARTICLE 12. Shall the Town vote to raise the sum of \$72,153 for Town Officials' salaries:

Selectman – chairman	5,000
Selectman	4,000
Selectman	4,000
Tax Collector	7,500
Treasurer	7,500
Town Clerk	7,500
Registrar of Voters	808
School Board – chairman	1,000
School Board	750
School Board	750
Town Accounting	4,250
Planning Board – chairman	600
Planning Board – member	200
Planning Board – alternate	200
Planning Board – alternate	200
Public Health Officer	500
Secretarial & Website Admin	2,500
Custodial	1,200
Animal Control Officer	1,912
Code Enforcement Officer	11,200
EMA Coordinator	1,000
Other Employees	3,500
Town Share – Medicare, SS	5,483

Select Board Recommends

PUBLIC SAFETY

ARTICLE 13. Shall the Town vote to raise and appropriate \$17,000.00 for the Central Lincoln County Ambulance Service, Inc.

Select Board Recommends

ARTICLE 14. Shall the Town vote to transfer \$5,555.55 from the sale of the 1981 GMC Fire Truck into the Fire Truck Reserve Fund?

Select Board Recommends

ARTICLE 15. Shall the Town Vote to allow the Fire Chief, with the approval of the Select Board, to sell unused trucks and equipment of the Fire Department with the proceeds of said sales to be transferred into the Fire Truck Reserve Fund?

Select Board Recommends

ARTICLE 16. Shall the Town vote to appropriate from the Federal Emergency Management Agency (FEMA) Funds \$1,103.29 to reimburse the Fire Department for expenses charged to their budget during the 2017 storm.

Select Board Recommends

ARTICLE 17. Shall the Town vote to raise and appropriate \$13,537.36 and appropriate \$40,612.08 from the TIF Project Town Cost Sub Account for the fire truck loan payment.

Select Board Recommends

ARTICLE 18. Shall the Town vote to appropriate \$42,866.63 from the TIF Project Town Cost Sub Account for the Fire Station loan payment.

Select Board Recommends

ARTICLE 19. Shall the Town vote to raise and appropriate the sum of \$97,488.00 for the operation of the Fire Department.

Select Board Recommends

ARTICLE 20. Shall the Town vote to raise and appropriate the sum of \$36,867 for Fire Department salaries:

Fire Chief	8,500
Assistant Chief	2,000
Captains (2)	2,000
Lieutenants (2)	1,000
Firefighters	17,250
Custodian	1,697
Clerk	1,800
Town Share – Medicare, SS	2,620

Explanation: The firefighter's line-item includes a salary increase from \$13.50/hour to \$15/hour.

Select Board Recommends

ARTICLE 21. Shall the Town vote to raise and appropriate the sum of \$700.00 for the operation of the Emergency Management Agency.

Select Board Recommends

OTHER

ARTICLE 22. Shall the Town vote to appropriate \$1,500.00 from State Park and Veterans Reimbursements and appropriate \$6,000 from surplus for cemetery maintenance.

Select Board Recommends

ARTICLE 23. Shall the Town raise and appropriate \$3,500 and appropriate \$1,000 from the cable television franchise fees for the Wiscasset Public Library.

Select Board Recommends

ARTICLE 24. Shall the Town raise and appropriate \$1,000 and appropriate \$1,000 from the cable television franchise fees for Boothbay Harbor Memorial Library.

Select Board Recommends

ARTICLE 25. Shall the Town vote to appropriate \$500 from cable TV franchise fees for the support of the annual operation of Lincoln County Television (LCTV).

Select Board Recommends

ARTICLE 26. Shall the Town vote to appropriate from surplus the sum of \$6,000.00 for facility repairs to the Town Hall.

Select Board Recommends

ARTICLE 27. Shall the Town vote to raise and appropriate the sum of \$2,000.00 for the General Assistance program.

Select Board Recommends

ARTICLE 28. Shall the Town vote to raise and appropriate \$2,220.00 for the Schmid Preserve Advisory Board expenses.

Select Board Recommends

ARTICLE 29. Shall the Town vote to raise and appropriate the sum of \$1,623.70 for its contract with the Midcoast Humane Society for the disposition of animals.

Select Board Recommends

ARTICLE 30. Shall the Town vote to appropriate the money collected from boat excise tax to the Edgcomb Waterfront Committee Fund.

Select Board Recommends

ARTICLE 31. Shall the Town vote to appropriate \$3,500 from the Edgcomb Waterfront Committee Fund for the Harbor Masters' budget. Includes \$2,000 for the Harbormaster, \$500 for the Assistant Harbor Master, and \$1000 for operational expenses.

Select Board Recommends

ROADS

ARTICLE 32. Shall the Town vote to raise and appropriate \$170,322.67 and appropriate \$29,000 from State subsidy for the Road Construction and Paving Loan payment.

Select Board Recommends

ARTICLE 33. Shall the Town vote to raise and appropriate the sum of \$126,246.00 and appropriate \$190,000.00 from surplus for the snow plowing contract and to authorize the selectmen to enter into a contract for snow plowing and related road work under such terms as they deem advisable.

Select Board Recommends

ARTICLE 34. Shall the Town vote to raise and appropriate \$67,856.00 for repair and maintenance of the Town's highways and bridges.

Select Board Recommends

ARTICLE 35. Shall the Town vote to raise and appropriate \$97,000.00 for Cross Point Road repair/paving project.

Select Board Recommends

REFUSE DISPOSAL

ARTICLE 36. Shall the Town vote to raise and appropriate \$134,537 for Edgecomb's share of the operation of the Boothbay Region Refuse Disposal District.

Select Board Recommends

EDGECOMB ECONOMIC DEVELOPMENT COMMITTEE

ARTICLE 37. Shall the Town vote to raise and appropriate \$1,000.00 for future signage development within the Town of Edgecomb.

Select Board Recommends

ARTICLE 38. Shall the Town vote to accept an ASK Grant of \$2,000 and appropriate from surplus \$1,000 to fund engineering and design plans for the Town Hall.

Select Board Recommends

PLANNING BOARD

ARTICLE 39. Shall the Town vote to raise and appropriate \$6,000.00 for the Planning Board and Ordinance Review Committee.

Select Board Recommends

SOCIAL SERVICES

ARTICLE 40. Shall the Town vote to allow the requirement of a form letter and not a petition for social service requests for funding in the next annual town meeting warrant to those services approved at this year's referendum.

Select Board Recommends

ARTICLE 41. Shall the Town vote to raise and appropriate \$1,046 for Spectrum Generations

Select Board Recommends

ARTICLE 42. Shall the Town vote to raise and appropriate \$1,000 for Midcoast Maine Community Action

Select Board Recommends

ARTICLE 43. Shall the Town vote to raise and appropriate \$2,000 for Healthy Kids

Select Board Recommends

ARTICLE 44. Shall the Town vote to raise and appropriate \$660 for New Hope for Women

Select Board Recommends

ARTICLE 45. Shall the Town vote to raise and appropriate \$600 for Woodchucks

Select Board Recommends

ARTICLE 46. Shall the Town vote to raise and appropriate \$2,000 in support of the Community Center located in the Meadow Mall, Boothbay Harbor, Maine.

By petition.

Select Board DOES NOT Recommend

ARTICLE 47. Shall an ordinance entitled “Town of Edgecomb Fire and Rescue Cost Recovery Ordinance” be enacted?

Select Board Recommends

TOWN OF EDGECOMB FIRE AND RESCUE COST RECOVERY ORDINANCE

Town of Edgecomb, Maine

1. Title

This Ordinance shall be known and may be cited as the “Fire and Rescue Cost Recovery Ordinance of the Town of Edgecomb, Maine, and will be referred to herein as the “Ordinance.”

2. Purpose

The purpose of this Ordinance is to establish a fair and equitable procedure to recover the cost for the deployment of emergency and non-emergency services by the Edgecomb Fire/Rescue Department provided to, and rendered for, the Town of Edgecomb.

3. Authority

This Ordinance is adopted pursuant to and consistent with the Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section 1, of the Constitution of the State of Maine, and Title 30-A M.R.S.A. § 3001.

4. Applicability

A. The provisions of this Ordinance shall govern all emergency and non-emergency incident scenes to which the Edgecomb Fire/Rescue Department is dispatched or requested by the Lincoln County Communication Center, written mutual aid agreement, or any State or local agency to: control or confine hazardous materials; extinguish fire; respond to motor vehicle/traffic incident; or provide overall scene safety.

B. This Ordinance shall be applicable to all individuals or entities who receive emergency or non-emergency services provided by the Edgecomb Fire/Rescue Department, as specified in the Ordinance.

5. Responsibility

- C. Parties to any incident to which this Ordinance is applicable (i.e., “Responsible Party”) shall provide the Edgecomb Fire Chief and/or Incident Commander with sufficient personal and insurance information, including, but not limited to policy numbers and contact information for their underwriters and agents, to enable the Town of Edgecomb to file claims with the Responsible Party, the Responsible Party’s insurance carrier(s), or a third-party agency to recover the costs incurred during the incident.
- D. In the event the Responsible Party has no insurance, the Town of Edgecomb may bill the Responsible Party directly.

6. Establishment of Mitigation Rates

The Select Board, with input from the Edgecomb Fire/Rescue Department, shall establish Mitigation Rates for the delivery of emergency and non-emergency services by the Edgecomb Fire/Rescue Department for personnel, supplies and equipment to the scene of emergency and non-emergency incidents, as listed in fee schedule. The Mitigation Rates shall be based on actual costs of the services and that which is usual, customary and reasonable, which may include any services, personnel, supplies, and equipment.

7. Automatic Adjustment of Mitigation Rates

The Mitigation Rates shall increase by 1.5% annually or based on in the Consumer Price Index (CPI), as developed by the Bureau of Labor Statistics of the U.S. Department of Labor, whichever is more. Rate adjustments will occur on the anniversary date of this Ordinance in order to keep the Edgecomb Fire/Rescue Department’s cost recovery program in conformity with increasing operating expenses.

(Or)

The Town of Edgecomb Select Board will review and adopt fee schedules mentioned below yearly, and authorize Central Maine Cost Recovery to perform third party billing for the Town of Edgecomb.

8. Administration and Billing

- A. Following conclusion of an emergency or non-emergency response incident meeting the requirements of this Ordinance, the Edgecomb Fire Chief, or his/her designee shall prepare a detailed listing of all known expenses.
- B. The Edgecomb Fire Chief shall determine the total assessable costs and shall in consultation with other Town personnel and entities involved in responding to the incident determine whether to assess any, all or part of such costs against any of the Responsible Parties. In making such determination, the following shall be considered:
 - i. The total assessable costs;
 - ii. The risk the public safety or fire emergency incident imposed on the Town, it’s residents and their property.
 - iii. Whether there was any injury or damage to person or property
 - iv. The extent the public safety or fire emergency incident require an unusual or extraordinary use of Town personnel or equipment; and
 - v. Whether there was any damage to the environment.

- C. After consideration of the factors in (B) immediately above, the Edgecomb Fire Chief may allocate assessable costs among and between Reasonable Parties, including allocating some of such costs jointly and severally against more than one Responsible Party regardless of whether a Responsible Party has other legal liability therefore or is legally at fault.
- D. If the Edgecomb Fire Chief determines not to assess all or part of assessable costs against a Responsible Party, such determination shall not in any way limit or extinguish the liability of the Responsible Party to the other parties.
- E. The Edgecomb Fire Chief, or a designated third-party billing agent, shall prepare and send an invoice to the Responsible Party or the Responsible Party's insurance carrier for their proportionate share of the assessable costs. Such invoice shall be due and payable within thirty (30) days of the date of the mailing.

9. Reserve Account

All monies collected from above billing, less costs of collection, shall be deposited to the Town of Edgecomb Truck Reserve Fund account and used consistent with the terms of said reserve account.

10. Default in Payment

Any failure by the Responsible Party to pay the invoice within the time period provided in Section 8 shall be considered in default. In case of default, the Edgecomb Select Board may authorize commencement of a civil lawsuit to recover such costs, plus any additional costs, or expenses for attorney fees and court costs, as allowed by law.

11. Conflicts with Other Ordinances

This Ordinance shall not in any way impair or remove the necessity of compliance with any other applicable rule, ordinance, regulation, by-law, permit, or provision of law. Where this Ordinance imposes a greater restriction upon the use of the Edgecomb Fire/Rescue Department's services, the provision of this Ordinance shall control.

12. Severability

Sections of this Ordinance shall be deemed severable. In the event any section, clause, or provision of this Ordinance is declared invalid, the same shall not affect the validity of this Ordinance as a whole or any part thereof other than the part so declared to be invalid.

13. Effective Date

This Ordinance shall be effective on the date of adoption by the Town of Edgecomb.

SCHOOLS

ARTICLES 48 THROUGH 58 AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES

ARTICLE 48: Regular Instruction: Shall the Town authorize the School Committee to expend \$1,810,437 for Regular Instruction Programs for the 2020-21 fiscal year?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "NO" vote.*

ARTICLE 49: Special Education: Shall the Town authorize the School Committee to expend \$561,545 for Special Education Instruction?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 50: Career and Technical Education: Shall the Town authorize the School Committee to expend \$0 for Career and Technical Education?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 51: Other Instruction: Shall the Town authorize the School Committee to expend \$1,620 for Other Instruction?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 52: Student and Staff Support: Shall the Town authorize the School Committee to expend \$77,037 for Student and Staff Support?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 53: System Administration: Shall the Town authorize the School Committee to expend \$105,819 for System Administration?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 54: School Administration: Shall the Town authorize the School Committee to expend \$176,521 for School Administration?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 55: Transportation and Buses: Shall the Town authorize the School Committee to expend \$111,786 for Transportation and Buses?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 56: Facilities and Maintenance: Shall the Town authorize the School Committee to expend \$212,821 for Facilities and Maintenance?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 57: Debt Service and Other Commitments: Shall the Town authorize the School Committee to expend \$234,265 for Debt Service and Other Commitments?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 58: All Other Expenditures: Shall the Town authorize the School Committee to expend \$20,435 for All Other Expenditures?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLES 59 AND 60 RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

ARTICLE 59: State/Local EPS Funding Allocation: Shall the Town raise \$1,794,692 and appropriate \$2,216,115 for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688?

*The School Committee recommends a “YES” vote.
The Select Board recommends a “YES” vote.*

Explanation: The Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Town must raise and assess in order to receive the full amount of state dollars. The difference between the amount appropriated and the amount raised (\$421,423) is the State’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act.

ARTICLE 60: Additional Local Funds: Shall the Town raise and appropriate \$875,114 in additional local funds for purposes under the Maine Revised Statutes, Title 20-A, Section 15690?

*The School Committee recommends a “YES” vote.
The Select Board recommends a “NO” vote.*

The School Committee gives the following reasons for exceeding the State’s Essential Programs and Services funding model by \$875,114: costs of maintaining student-teacher ratios; costs of special education programming; costs of extra-curricular and co-curricular programs; transportation costs; repairs and maintenance to the school building, etc.

Explanation: The additional local funds are those locally raised funds over and above the Town’s local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment of non-state-funded debt service that will help achieve the Town’s budget for educational programs.

ARTICLE 61 SUMMARIZES THE PROPOSED SCHOOL BUDGET

ARTICLE 61: Total School Budget Summary: Shall the Town authorize the School Committee to expend \$3,312,286 for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools?

*The School Committee recommends a “YES” vote.
The Select Board recommends a “NO” vote.*

ARTICLES 62 THROUGH 66 ARE ADDITIONAL AUTHORIZATIONS

ARTICLE 62 Expenditures of Grants and Other Receipts: Shall the Town authorize the School Committee to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes provided that such grants, programs, and other sources do not require the expenditure of other funds not previously appropriated?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 63: Use of Additional State Subsidy: In the event that the Town of Edgecomb receives more state education subsidy than the amount included in its 2020-2021 budget, shall the Town authorize the School Committee to use the additional subsidy amount to increase expenditures for school purposes in cost center categories approved by the School Committee?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 64 Cost Center Budget Transfers: Shall the Town authorize the School Committee to transfer amounts exceeding 5% of the total appropriation for any cost center to another cost center or among other cost centers for the 2020-2021 fiscal year?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "YES" vote.*

ARTICLE 65: Capital Improvement Reserve: Shall the Town authorize the School Committee to appropriate up to \$250,000 from the unassigned fund balance to be placed in a non-lapsing Capital Improvements Reserve account and authorize the School Committee to expend amounts from the reserve, as it deems appropriate, for its designated purposes during the fiscal year?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "NO" vote.*

Explanation: The purpose of the Capital Improvements Reserve is to set aside funds for future capital improvement expenditures (e.g., building additions or renovations, grounds additions or renovations, equipment acquisitions, etc.). The unexpended balance of this reserve will not lapse to the unassigned fund balance at the end of the fiscal year.

ARTICLE 66: Emergency Reserve: Shall the Town authorize the School Committee to appropriate up to \$50,000 from the unassigned fund balance to be placed in a non-lapsing Emergency Reserve account and authorize the School Committee to expend amounts from the reserve, as it deems appropriate, for its designated purposes during the fiscal year?

*The School Committee recommends a "YES" vote.
The Select Board recommends a "NO" vote.*

Explanation: The purpose of the Emergency Reserve is to set aside funds for unanticipated costs arising during the year (e.g., COVID-related expenditures, additional tuition costs, additional special education costs, etc.). The unexpended balance of this reserve will not lapse to the unassigned fund balance at the end of the fiscal year.

Dated: _____, 20__

Municipal Officers

A true copy of the warrant,

Attest: _____

Clerk of Edgecomb

RETURN ON THE WARRANT

Edgecomb, Maine
July ____ A.D., 2020

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said town, qualified as herein expressed, to meet at said time and place, and for the purposes therein named, by posting an attested copy of said warrant at the Edgecomb Town Hall and the Edgecomb Post Office in said town, being public and conspicuous places in said town, on the ____ day of August A.D., 2020, being at least seven days before the meeting.

Constable/Resident of Edgecomb