1. Call to Order

Chairman Barry Hathorne called the meeting to order at 6:30 p.m.

2. Roll Call

Members present were Gretchen Burleigh-Johnson, Rebecca Graham, Chair Barry Hathorne, Pat Jeremiah and David Nutt. Alternates Jack French and Cory Mullins were absent.

3. Approval of Minutes of July 2, 2020

Rebecca Graham moved to approve the minutes of July 2, 2020. Vote 5-0-0.

4. Fran Rudoff, Watershed Center for the Ceramic Arts – Site Plan Review application for demolition of barn and construction of year-round art studio, 19 Brick Hill Road, Newcastle, Map R-01, Lot 38 (access is from Newcastle, construction will take place in Edgecomb.

Fran Rudoff, Executive Director of the center, introduced the project which was originally planned for next year; however, with the shutdown because of Covid-19, the decision had been made to take advantage of the shutdown and build this year. Jan Weigman, Project Manager from Wright-Pierce, described the plans to demolish the former brick factory building and construct a new studio building with a second floor area for residential use. The separate outdoor kiln area will remain. Parking will be adjacent to the second floor of the studio. An erosion and sedimentation control plan has been developed and the septic plan is expected shortly. A public hearing will be held on August 20.


Nick Mirabile submitted an application to relocate his business, Harbor-Tech Solutions and Java Tech Café, to 25 U. S. Route 1, Unit C. The Woodsong Market, as the new business will be called, will consist of tech support, computer repair, office supplies and deli-style food. Two or three seats for dining are proposed along with outside seating. Rebecca Graham moved to find the application complete. Vote 5-0-0. Rebecca Graham moved to approve the application. Vote 5-0-0. The fee was paid.

6. Other Business – none

7. Adjournment

Rebecca Graham moved to adjourn the meeting at 7:05 p.m. Vote 5-0-0.