

**Town of Edgcomb Select Board**  
**Minutes**  
**Feb 26, 2018, 6:00pm**

**Attendees: Mike Smith, Ted Hugger, Katie Wurtzell (recording secretary), Jack Brennan, Roy Potter**

**Note: Chairman Jack Sarmainian not present**

1. Pledge of Allegiance
2. Approval of Minutes
  - a. Minutes from 2/12 - Approved 2-0
3. Budget Update
  - a. Budget committee has met with all departments.
  - b. Final meeting at 3/12 Selectboard meeting
4. Town Report
  - a. April 9th town report needs to be sent to printer
  - b. Departments will send reports to Selectboard by 3/12
  - c. Dedication will need to be decided upon and written
5. Code Enforcement
  - a. Ongoing process for new Code Enforcement Officer, Selectboard hopes to have direction by next meeting.
6. Old Business
  - a. Surplus transfer
    - i. Monthly report will now reflect carry-over funds
7. New Business
  - a. Town Hall Rental Application
    - i. Town received an application for use of Town Hall for a Celebration of Life on June 23, 2018.
  - b. Business Permit
    - i. Edgcomb does not have a process in place for knowing what businesses are in town and who owns them. This is important information that the town does not have. It is suggested that the town enact a very simple business permit that collects simple information, particularly if they are of certain industries - firearms, food, health etc - that may require further regulation.
    - ii. All current businesses will be grandfathered in with no fee. All others will be nominal fee. It will need to be updated annually or when there is a significant change of purpose, ownership, etc.
    - iii. Claudia suggested that the selectboard check with other towns on what they do for similar purposes.
  - c. Ask Grant
    - i. Town is looking for funding towards engineering to build a concrete ADA compliant ramp into the town hall. Application due March 19th.

8. Warrants

a. General Warrant #18

- i. School Payables: \$119,480.78
- ii. School Payroll: \$30,828.85
- iii. General Expenses: \$7,427.10
- iv. Total: \$157,736.73
- v. Ted made motion to approved warrant as presented. Mike seconded. Approved 2-0.

9. Public Comment

a. Roy Potter, Fire Chief

- i. Quote received for sidewalk work at fire station front and back - damage due to frost heaves.
- ii. Assistance to Firefighter Grants - will be submitting grant for new truck.
- iii. Fire Dept will be meeting with CLC Ambulance to determine if there could be a future partnership.

10. Adjourn - Adjourn 6:28pm