

Town of Edgecomb Select Board

MINUTES

April 20, 2020, 6:00 PM

Because of state-mandated precautionary restrictions during the COVID-19 outbreak, the Select Board conducted this meeting via online conferencing.

ATTENDEES

Jack Sarmanian, Mike Smith, Ted Hugger – Select Board members
Barbara Brennan – Recording Secretary
Fred Brewer – CPA from William Brewer and Co.

1. Approval of 4/6 Minutes

Jack made a motion to approve the Minutes; Ted seconded.
Roll call vote: JS yes; TH yes; MS yes.

2. Update on sale of Lallis property parcel

- Nancy Carlton has been in touch with the owner of the recently purchased parcel, Todd Plummer, who has offered to purchase an additional 5 acres contiguous to his lot for \$30,000.
- Jack said he will tell Nancy to move ahead; Mike wants information about which acres.
- Nancy also has a buyer interested in the remaining Lallis property, but the SB will first contact Fred Schmal, who previously expressed interest in this property.
- Jack will follow up with Mr. Schmal before the next SB meeting.

3. Auditor's Report - Fred Brewer went through his Auditor's Report.

- Many line items show additional remaining funds; the SB and Claudia Coffin discussed which items should carry over to next year's budget or be moved to Surplus.
- Audit shows total surplus in the amount of \$710,220.60.
- Ted made a motion to accept the carry-overs as discussed; Jack seconded.
- The Board voted to accept the carry-over amounts discussed:
JS yes; TH yes; MS yes.
- Select Board and Claudia Coffin decided they will NOT carry over additional funds to next year's budget in the following lines:
 - Town Official Salaries – they have already been paid

- Town Revenues - \$7000 to Undesignated Funds
- Plumbing – move \$3000 to Surplus
- Health and Sanitation – zero balance
- Schools – move \$336,000 to Surplus
- Ambulance - \$3000 to Undesignated Funds

Ted asked Fred if any concerns “jumped out at him” from this Audit.

Fred responded that the Town has done a good job budgeting. While Fred worries about the fiscal effects of the COVID-19 pandemic on cities and towns, he said we are in a good position, with cash to carry us for awhile.

4. Town Departments’ Reports - Ted Hugger

- Ted suggested attaching the Town Department Reports to the Minutes for the 4/6 and 4/20 Select Board Meetings. This will be done on the website as well as in the paper files.

5. New Business

- Fran’s expense report was tabled until the next SB meeting when the carry-overs have been added.
- Jack Sarmanian read a letter from Mary Ellen Barnes of the LC Regional Planning Committee indicating that the Town would receive a \$2000 grant to pursue design ideas for the Town Hall space and accessibility.
- Claudia Coffin said there should be an Article written for the upcoming Town Meeting asking voters if town officials can apply for grant funding. The wording for this Article will be provided by Claudia based on MMA manual guidelines.
- Mike Smith wants to follow up with a nominee for the Asst. Harbormaster’s position before discussing this appointment at the next SB meeting.
- Meanwhile requests for Harbormaster assistance should be forwarded via email to Corning Townsend.
- Claudia asked if there could be assistance in planning and constructing appropriate barriers at TH for voting and also for the downstairs offices. Mike will follow up.
- Roy Potter said former Fire Chief Steve Fenton passed away. Flags will fly at half staff at both the Fire Department and the Town Hall.
- Roy asked Janet Blevins to post a note on the website to inform residents that online burn permits are only usable after 5:00 PM (because of FD availability).

6. Warrants – Ted Hugger submitted the following warrants for approval:
 - Warrant #22 \$9022.08
 JS yes; TH yes MS yes

 - TIF Warrant #206 \$4601.72
 JS yes; TH yes MS yes

 - Ted asked when we would see financial reports back from the school. Claudia said she has information and is working on the technical aspects of transferring the information.

7. Executive Session
8. Adjourn - 7:23 PM

DEPARTMENT REPORTS April 20, 2020 Select Board Meeting

Everything going as normal in the Clerk, Registrar of Voters and Treasurer departments. The only difference being I'm doing scanning or emailing of documents to the selectmen and our assessor's agent.

The Primary Election is now changed to July 14th. I'm still encouraging absentee voting. Time will tell if I can get election clerks to work. I know of at least 4 that I probably will not have, and I will need 2 extra to do disinfecting between voters, each with a 6-hour shift. The SOS (Secretary of State's Office) office knows of my concerns. I may need help from our "carpenter" selectman or someone in that line of business for changes to the polling place, hoping the money can come from the Town Hall Maintenance carryover from 2018-1019.

Last bad news is that our investment accounts, Woodend and Hammond Trust, have lost \$25,000. and \$15,000. respectively this year, Jan.1-Mar. 31.

Claudia

FIRE DEPARTMENT REPORT

It has been a long couple of weeks for the members of the fire department. As we continue to move forward dealing with the COVID-19 pandemic, we had back to back storms with trees and wires down throughout town. During the beginning of the first storm while at a motor vehicle accident we had a resident come out to help and he collapsed, CPR was started and continued for over twenty minutes while CLC had to go around due to the fact River road was shut down. Also, during this time, the department was responding to multiple other calls of motor vehicle accidents and trees down with wires.

I am at a loss for words for how well the members of the department are adapting and overcoming the challenges that continue to come our way.

All the annual service and certifications are done on the fire department vehicles. I still have a couple of small bills outstanding but nothing big. Could I please get the amount of money that was carried over from last year? I am trying to figure out how much over my maintenance budget will be.

Ted when are you going to work on the insurance renewal? I would like the opportunity to make the corrections from last year.

As far as PPE we have received a couple of orders that were placed and as of today, we are looking pretty good. We have no known exposure to any of our members at this time. I guess that's it for now.....

One last thing as far as the sewage backup at Davis Island Townhouses, the property managers did have the tanks pumped and reluctantly had the apartment that was flooded cleaned by SERPRO. I think that when this pandemic is over, we need to address this issue and come up with a plan to avoid this continuing problem. This was not the first time this has happened.

Edgecomb Department Report April 20, 2020 1 of 4

Respectfully submitted Roy Potter

EMA

I'm still sheltering in Virginia and am in frequent contact with Roland and Roy. I'm participating in twice weekly COVID-19 con calls with County EMA. Participated in a FEMA con call and another webinar.

When the time comes, I should be ready to submit for expenses, once they establish thresholds, processes, etc.

During the storms, Roland and Roy kept me up to speed on blocked roads, wires down, etc. and I kept info posted on D4H, which the County EMA used to help prioritize CMP crews. We made sure that CMP prioritized opening roads, then restoring power.

Bill Witzell Edgecomb EMA Director

PLANNING BOARD

The Planning Board remains shut down until further notice. Submitted by: Barry Hathorne, Edgecomb Planning Board Chair

SCHOOL REPORTS

Please see attached pages...

Edgecomb Department Report April 20, 2020 2 of 4

Principal's Report April 6, 2020

I. Enrollment - We currently have 106 students enrolled.

Grade	# of Students	# from a Sending Town
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Pre-K	16	4 from Alna; 1 from Westport; 1 from Bremen
K	19	1 from Alna; 1 from Westport; 1 from Bremen
1st	14	2 from Alna
2nd	14	2 from Alna
3rd	10	1 from Westport
4th	15	1 from Alna
5th	7	2 from Westport
6th	11	2 from Alna
Total	106	19 students 12 from Alna, 5 from Westport 2 Bremen students are staff's children

II. School Update

9.
 - Our teachers, ed techs, drivers, maintenance staff, and central office personnel have been absolute heroes while we get our distance learning up and running. Our teachers are maintaining communication with our students and their parents via Zoom, Google Classroom, and school and classroom Facebook pages. I constantly get feedback of appreciation from families around the hard work we are all doing.
10.
 - The AOS 98 school administrators have been talking often to see that we approach distance learning consistently. The expectations are different for high school and middle school level students. I shared our distance learning plan for a pandemic illness with all board members after sharing it with our staff on Friday for them to provide input until the time I sent it to all of you.
11.
 - Becky Alley has been spearheading efforts for a virtual parade for our students and their parents to enjoy. She also led a

conversation with our staff today around spirit days that will be in the form of Fun Fridays.

12.
 - Zach Gray of the AOS 98 Tech Support Team did an excellent job getting our devices ready for deployment and in the hands of students who needed them in order to participate more effectively in our distance learning experiences.